

PMB Student–Advisor TAC Report

Student Name: _____

Meeting Date: _____

Student Email: _____ Advisor: _____ Years in Program: _____

Optional Co-Advisor: _____

One week before each TAC meeting, complete this form with your advisor and share it with your committee.

A quick reference guide for how to fill out this form can be found on the the last page of this document.

1. Research and professional accomplishments since the last review:

2. Research goals for next period:

3. Professional goals:

4. Mentoring:

5. Responsible conduct of research (RCR) training:

6. Rigor and reproducibility (R&R) training:

7. Comments:

Signatures

, Thesis Advisor

Signature: _____

Date: _____

, PhD Student

Signature: _____

Date: _____

Guide for filling out: PMB Student–Advisor TAC Report

1. Research and professional accomplishments since the last review:

List your achievements and highlight those of which you are particularly proud.

2. Research goals for next period:

In a few words, outline the long-term goal of your project.

Outline your research goals for the coming months. How will you accomplish these goals? Be specific and give a timeline. What aspect are you most excited about?

Do you anticipate serious challenges in meeting your short-term project goals? *What can your advisor or the program do to help reduce barriers to progress?*

When do you hope to graduate? If you are close to graduation, what do you need to accomplish to graduate?

3. Professional goals:

What are your long-term career goals?

In addition to carrying out your project, what are your professional goals for the next six to twelve months? For example, are you planning on attending a scientific meeting, taking a professional development course, or interning? (See <https://pdco.med.jhmi.edu/> and <https://imagine.jhu.edu/channels/phutures/>.)

4. Mentoring:

Name two things (or more) that your Advisor has done and was/is helpful.

Name two things (or more) that you, as a trainee, did well.

Name two things (or more) that your Advisor could do better that would help you.

Name two things (or more) that you, as a trainee, could do better.

5. Responsible conduct of research (RCR) training:

List up to four useful pieces of information that you learned during your latest RCR refresher.

Suggest topics for future discussions.

6. Rigor and reproducibility (R&R) training:

Explain how you have incorporated R&R training in your work since your last thesis review.

List areas of your research for which enhanced R&R standards/methods are needed.

7. Comments:

Include any comment you may have about how the program can better help you achieve your goals.